

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
TELECONFERENCE/LIVE MEETING APRIL 8, 2010
MINUTES**

PRESENT: Ryan Berry, Jeanne Brown (via telephone), Steven Nass (via Live Meeting), James Nesbit (via telephone), John Sybeldon (via telephone)

STAFF: Tom Ryan, Bureau Director; Michael Berndt, General Counsel; Karen Rude-Evans, Bureau Assistant; and other DRL staff

GUESTS: none

CALL TO ORDER

Chair Steven Nass called the meeting to order at 9:05 a.m. A quorum of 5 was confirmed.

ELECTION OF 2010 OFFICERS

Steven Nass opened the floor for nominations.

James Wright moved to retain Steven Nass as Chair. Steve Nass called for nominations three times. Hearing none, the nominations for Chair were closed.

MOTION: James Nesbit moved, seconded by Jeanne Brown, to re-elect Steven Nass as Chair. Motion carried unanimously.

Steven Nass moved to retain Ryan Berry as Vice Chair. Steven Nass called for nominations three times, Hearing none, the nominations for Vice Chair were closed.

MOTION: James Nesbit moved, seconded by Steven Nass, to re-elect Ryan Berry as Vice Chair. Motion carried unanimously.

Ryan Berry moved to retain Jeanne Brown as Secretary. Steven Nass called for nominations three times, Hearing none, the nominations for Secretary were closed.

MOTION: Ryan Berry moved, seconded by James Nesbit, to re-elect Jeanne Brown as Secretary. Motion carried unanimously.

2010 ELECTION RESULTS	
Chair	Steven Nass
Vice Chair	Ryan Berry
Secretary	Jeanne Brown

Board Appointments

The Board appoints remained the same and are:

- Screening Panel – John Sybeldon and James Nesbit
- Credentialing Liaison(s) – Ryan Berry
- Legislative Liaison – Ryan Berry
- Division of Enforcement Monitoring Liaison – Steven Nass
- Examination Liaison(s)/Team – all professional members of the Board
- Digest Coordinator – Steven Nass
- Impaired Provider Program Liaison – Steven Nass - until new physician member is appointed
- Practice Question Procedure – questions go to legal counsel and then Ryan Berry if necessary
- Travel Liaison – Jeanne Brown

ADMINISTRATIVE REPORT

Annual Policy Review

Tom Ryan reviewed the DRL policies with the Board

Consider meeting with the Medical Examining Board

The Board members declined meeting with the Medical Examining Board.

Staff Updates

John Lease is the new Division Administrator in the Division of Board Services. Mr. Lease introduced himself and gave a brief history of his background. He thanked the Board members for the work they perform.

Charles Facktor is the Attorney Supervisor in the Division of Enforcement. Mr. Facktor introduced himself and gave a brief history of his background.

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Other changes include Hector Colon, Executive Assistant, Michael Berndt, General Counsel, the merger of the Office of Legal Services and Board Services (now the Division of Board Services), and the creation of the Medical Board with Tom Ryan as Bureau Director, Michael Berndt as legal counsel and other DRL staff designated for the Medical Examining Board.

DISCUSSION OF 2010 RENEWAL AND UPGRADING THE ELECTRONIC PROCESS

Cathy Pond, Administrator, Division of Professional Credential Processing, presented information regarding the upcoming renewal. The DRL is going paperless as much as possible and renewals are being handled online. This also allows the licensees the ability to print their licenses, thus eliminating the mail delay. The electronic process is being upgraded to allow licensees to complete CE information forms directly on the computer and submit it electronically. This is a great improvement over the necessity to print the forms and complete the information manually.

BOARD OF CERTIFICATION CREDENTIALING AND LICENSING

Kris Hendrickson, Supervisor, Division of Professional Credential Processing, spoke to the Board regarding updates to a number of application forms due to changes in licensure requirements.

Ryan Berry brought up the issue of athletic trainers who apply for Wisconsin licensure and begin working before the license has been granted. As the credentialing liaison he receives these applications for review and suggested the Board should consider outreach to physicians and athletic trainer educational programs on the licensure requirements for athletic trainers. Tom Ryan suggested submitting an article for the Medical Examining Board Regulatory Digest and to the Wisconsin Medical Society newsletter.

MOTION: James Nesbit moved, seconded by John Sybeldon, to authorize Ryan Berry to write an article educating physicians on athletic trainer licensing for publication in the Medical Examining Board Regulatory Digest and the Wisconsin Medical Society publications. Motion carried unanimously.

2009 ACT 162 RELATING TO THE PRACTICE OF ATHLETIC TRAINERS

Tom Ryan and Michael Berndt reviewed 2009 Act 162 with the Board.

MOTION: Steven Nass moved, seconded by John Sybeldon, to authorize the Department to draft a scope statement and for Ryan Berry to review the scope statement on behalf of the Board. Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF AGENDA

None.

PRESENTATION OF PROPOSED DECISIONS THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

PETITIONS FOR RE-HEARING THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

TRAVEL REQUESTS THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

APPLICATION ISSUES THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

EXAMINATION ISSUES THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

**CONTINUING EDUCATION ISSUES THAT MAY BE RECEIVED IN THE BUREAU
AFTER MAILING OF THE AGENDA**

None.

**APPEARANCES FROM REQUESTS RECEIVED OR RENEWED AFTER MAILING
OF THE AGENDA**

None.

INFORMATIONAL ITEMS

None.

VISITOR COMMENTS

None.

CONVENE TO CLOSED SESSION

MOTION: Jeanne Brown moved, seconded by Ryan Berry, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Roll call: Ryan Berry-yes; Jeanne Brown-yes; Steven Nass-yes; James Nesbit-yes; John Sybeldon-yes. Motion carried unanimously.

Open session recessed at 10:16 a.m.

RECONVENE IN OPEN SESSION

MOTION: James Nesbit moved, seconded by Jeanne Brown, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 10:28 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

CASE CLOSING

09 ATB 002

MOTION: Jeanne Brown moved, seconded by Ryan Berry, to close case **09 ATB 002** for no violation. Motion carried unanimously.

OTHER BOARD BUSINESS

Steven Nass participated in today's meeting via Live Meeting, a new technology being offered by the Department. He commented that the live video of the meeting was quite clear and offered a better experience for participants than a conference call.

ADJOURNMENT

MOTION: James Nesbit moved, seconded by Jeanne Brown, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:28 a.m.